

**DOLA Homeless Prevention and Rapid Re-Housing Plan (HPRRP)  
Program Implementation Plan  
March 23, 2009**

**Statement of Intent of Funds**

The purpose of this funding is to provide assistance and services that will prevent homelessness by quickly re-housing and stabilizing families.

**Federal Agency in Charge** – U.S. Department of Housing and Urban Development (HUD)

**Dollars Involved**

Federal Funding - \$1.5 billion

Colorado State share - \$15,491,118

Colorado State Government share for competitive grants - \$8,154,036

Administrative Costs - Technical Assistance, training, research, monitoring and evaluation – five percent of grant.

**Match Requirement**

None

**Competitive Process**

Funds will be made available on a competitive basis. Housing authorities and nonprofit organizations (*as defined under 411, 412 subtitle B of the McKinney-Vento Homeless Assistance Act*) are eligible to apply.

**Process Plan and Decision-Making**

- Executive Director of DOLA makes final award decisions based on recommendations of the Colorado State Housing Board (SHB). The SHB is a seven member board created in 1970 to advise the General Assembly, the Governor, and the Division of Housing on Colorado housing needs. The final outcome of this program will be to stabilize families who become homeless due to loss of employment or foreclosure.
  1. The Interagency Council on Homelessness is utilized as an Advisory Committee to assist Housing Staff in three areas: outreach communication and education.
  2. The Interagency Council on Homelessness, DOLA Executive Director and State Housing Board jointly announce the availability of \$8,154,036.
  3. An application process will be established before the program is implemented. The HOME Tenant Based Rental Assistance Program could serve as a model.
  4. Standard Housing Development Underwriting criteria will be used to evaluate the applications. These criteria take into consideration agency capacity and greatest need within the state.

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**Specific Timeline with Critical Dates**

- State must submit a substantial amendment to the Consolidated Plan 2008 Action Plan no later than May 19, 2009
  - HUD completes review by July 2, 2009
  - HUD/State mutually execute all grant agreements by September 1, 2009
  - State must obligate funds to sub-grantees by September 30, 2009
  - 60% of grant funds must be expended within 2 years of grant agreement
  - All funds must be expended within 3 years of the grant agreement
1. DOLA convenes meeting with Interagency Council on Homelessness and other stakeholders prior to April 30.
  2. Announcement of funding guidelines – June 1
  3. Applications mailed to eligible grantees – June 1
  4. Technical Assistance Outreach – June 8 - 12
  5. Applications due to State – Application will be accepted on an on-going basis from June - December 2009
  6. Staff recommendations for funding provided to SHB - Regularly scheduled SHB Meetings occur the second Tuesday of each month.
  7. Announcement of awards – Award letter sent by Executive Director of DOLA.
  8. Mailing of all program documentation to grantee – within 30 days of the award letter.
    - Contract
    - Quarterly Performance and Financial Reporting
    - Reimbursement request forms

**Federal Reporting Requirements**

HUD Homeless Management Information System (HMIS) and Integrated Dispersment Information Systems (IDIS).

**Legislative Action Needed**

None needed

**Communication Plan**

Stakeholders to be contacted by April 30:

Interagency Council on Homelessness Advisory Group representatives

Emergency Shelter Grant Grantees

Homeless Shelters

Housing Authorities

Nonprofit Agencies dealing with Homelessness

Foreclosure Counseling Agencies

Sheriffs Department

State Department of Labor

State Department of Corrections

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## Department of Local Affairs

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#### **Special Opportunities for Small Businesses, MBE/WBE**

None known at this time

#### **Special Media Announcement Opportunities**

DOLA public relations staff will work with the Governor's office to coordinate the opportunity an announcement of timeline and outcomes.

#### **Lead Staff Responsible**

Shannon Picasso, DOH Program Manager

Lynn Shine, DOH Research and Development Manager